

Date of Drill		Location		
Staff (Print)		Consumer		
Time Started		Time Earned		
Type of Drill (Circle One)				
Sleeping - Fire	Awake -Fire	Tornado	Earthquake	
Problems with Drill/Comments				

If this is a **fire drill** please answer the questions below by **circling yes or no**. If you answer yes to any of the questions below – please explain on the back of this page.

Did the total time to evacuate residence exceed 3 minutes?	Yes	No
Did any resident resist leaving the residence?	Yes	No
Did any resident require staff assistance other than verbal prompts?	Yes	No
Did any resident require assistance from 2 staff at the same time?	Yes	No
Did any resident fail to follow instructions?	Yes	No
Did any resident fail to respond to the alarm?	Yes	No
Did any resident fail to stay in the designated safe area?	Yes	No
Did the alarm fail to wake any resident?	Yes	No

Date of annual fire extinguisher inspection.		
Fire extinguisher inspected and is in working order?	Yes	No
Is secondary egress operable and unobstructed?	Yes	No
Evacuation route used remained open and clear throughout drill?	Yes	No
Were residents and staff accounted?	Yes	No
Was the evacuation plan followed without problems?	Yes	No
Were the various evacuation routes/exits discussed with residents?	Yes	No
Were all smoke detectors tested and functioning properly?	Yes	No
Internal lighting operable?	Yes	No
External lighting operable?	Yes	No
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Staff/FCP:	Date:
Director:	Date:

Action Required: (Circle One) Yes or No

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